

Katy Theatre Arts Booster Club Meeting 9-19-17

Attendees: See sign-in roster

Meeting was called to order at 6:00 pm by Jennifer Miko

Jennifer Miko, KTABC board president welcomed parents to the general meeting and the Behind the Scenes Tour. Dinner was served.

You're A Good Man, Charlie Brown will be postponed until January. *A Midsummer Night's Dream* will be canceled and we will use the show dates originally scheduled for *A Midsummer Night's Dream* for *You're A Good Man, Charlie Brown*.

In place of *You're A Good Man, Charlie Brown* "Food Trucks and Follies" variety show will be used as a fundraiser for relief efforts for Harvey. The show will be October 5 and 6, 2017. Part of the ticket sales will be donated to a cause to support Harvey victims. We will try to have 6 or 7 food trucks for guests to choose from.

Jennifer introduced the board members and each board member discussed their position, responsibilities and needs. She explained the Sign-Up Genius and discussed how it would be used.

Lisa Langford, VP of Membership, discussed joining KTABC and the need for volunteers. She discussed our need for a volunteer coordinator to help organize helpers at the various functions.

Meredith Hejl, VP of Communications, discussed the website, ticket sales, publicity and that we would be looking for someone to shadow her this year to be able to take over her duties next year.

Stephani Peralta, VP of Fundraising, discussed Food Trucks and Follies, the playbill ads and sponsorships, and the candy bar fundraisers that will replace the Fredericksburg Farms fundraiser for this fall. She introduced Hillary Bell board committee chairperson for ComedySportz. Tywilla Woods, faculty sponsor, explained the premise of ComedySportz and answered questions related to the team.

Jud Anderson, Secretary, discussed moving the silent auction from the fall show to the winter show. He explained the silent auction needs.

Chris Zierk, Treasurer, reviewed the Treasurer's Report. She discussed the budget and expenses for the program. She also asked for a "shadow" for this year so someone could learn her duties and be able to take over the treasurer duties next year.

Parents were given a copy of the Treasurer's Report, a FAQ sheet and a newsletter explaining upcoming events.

A motion was made by Meredith Hejl to accept the budget and was seconded by Jud Anderson. The motion passed unanimously.

Jennifer discussed the Amazon Smiles program and explained the need to modify the bylaws to add a 3rd Vice President in charge of membership. A motion was made to add the 3rd vice president, but Susan Fontenot objected to the presentation of the bylaws. Jennifer tabled the motion and said she would obtain a visual copy of the old bylaws and proposed revisions to present to the general assembly after Mr. Burnett spoke about the theatre program.

Meeting was adjourned at 7:15 pm.

Mr. Burnett gave an overview of the theatre program and answered questions from the parents.

The meeting was reopened at 7:30 pm to review the original bylaws and the proposed bylaws update, below, to add the 3rd vice president position to the board. Jennifer read the proposed amendment aloud to the general assembly, as it appeared on a projection screen for all to read.

The office of 3rd vice-president:

- a) acts as president in the absence of the president and 1st and 2nd vice-presidents at any KTABC function;
- b) recruits members to the KTABC;
- c) reports all Membership receipts to the Treasurer and informs Board of Membership progress;
- d) establishes and maintains a membership roster;
- e) sends out meeting reminders to all theatre families;
- f) coordinates with Volunteer Coordinator to staff positions during productions as necessary;
- g) oversees the Volunteer Coordinator; and
- h) after conclusion of term, turns over all files, reports, materials and supplies to the newly elected executive board.

Jennifer asked if there were any questions, and then asked for a motion to approve the amendment to the bylaws, as presented. Stephani Peralta made a motion to amend the bylaws to add a 3rd vice president, as presented. The motion was seconded by Meredith Hejl. The motion was unanimously passed.

The meeting was re-adjourned at 7:35 pm.